



Annex 1 – Financial Offer Form

FINANCIAL OFFER

Project Title:

COAST CRAFT – Creative Options And Smart Techniques for Coastal Regions Adapting Flooding Tactics

Contracting Authority:

Liberi di Viaggiare (Udhëtim i Lire)

Subject of the Contract:

External Expertise – Organization of a Mid-term Project Meeting

1. Tenderer Information

Name of the Expert/Company

Legal Status (Individual/Company)

Registration/ID Number

VAT Number (if applicable)

Address

City/Country

Telephone

Email

Contact Person

Bank Name / IBAN / SWIFT-BIC

2. Financial Offer

The tenderer hereby offers to provide the services described in the Invitation to Tender under the following financial conditions:

No.	Description of Services
-----	-------------------------

1	Rental of a suitable venue in the city of Durrës for a duration of 2 days, up to 8 hours per day, fully equipped for a meeting (seating, tables, projector, screen, sound system, Wi-Fi, heating/cooling).
2	Provision of 4 coffee breaks for up to 20 participants.
3	Provision of two light lunches for up to 20 participants.
4	Provision of 1 networking dinner for up to 20 participants in an appropriate restaurant.
5	Arrangement of local transport services for 20 participants during 2 days.

TOTAL AMOUNT : € _____

VAT (if applicable): € _____

TOTAL AMOUNT INCLUDING VAT: € _____

Note: The total amount of the financial offer must not exceed EUR 2,500 (without VAT), in accordance with the available project budget.

3. Implementation Timeline

Proposed date of the event: _____

The event is expected to take place during the last week of September 2026.

Service implementation period: 2 months from the date of contract signature.

4. Declaration by the Tenderer

1. I have examined and fully understood the conditions of the Invitation to Tender and accept them without reservation.
2. The information provided in this offer is true and correct.
3. The prices quoted are inclusive of all costs necessary for the proper execution of the services.
4. I commit to delivering the services in accordance with the requirements and within the specified timeframe.
5. I have no conflict of interest in relation to this procurement procedure.

5. Validity of the Offer

This offer shall remain valid for a period of 30 days from the submission deadline.

6. Signature

Name and Surname

Position

Place and Date

Signature and Company Stamp (if applicable)